



Request for Proposal

Invitation No: CDF/IEEA/014 /2023

Pristina, 13.02.2023

Community Development Fund (CDF) is a nongovernmental organization with the mission to work on community development and create conditions for integration, equal access and inclusion through expertise and innovation solutions, through supporting local initiatives, as well as capacity building in communities.

CDF is implementing the USAID funded Kosovo Inclusive Economic Engagement (IEE) Activity, which is a five-year project aimed at empowering and reviving women- and minority-owned micro, small, and medium enterprises (MSME) negatively impacted by the Covid-19 pandemic.

The activity will increase economic opportunities and improve the resiliency of target MSMEs. Strengthening them will contribute to private sector growth and increased integration into the overall economy in Kosovo.

The Community Development Fund invites all eligible companies to submit a combined technical and financial proposals with the required documents as per ToR in order to provide the consulting services:

Development of interactive online grant application platform and educational toolkit for the Inclusive Economic Engagement Activity (IEEA)

OBJECTIVE

To develop an online grant application platform and educational toolkit which will be integrated/linked in the existing CDF website for:

- Grants Management System (from solicitation to managing applications, selection of awardees and metrics reporting).
- Entrepreneurship Toolkit (to provide support and further capacity strengthening for the targeted MSMEs in Kosovo).

The companies shall ensure that all relevant documentation developed for Development of interactive online grant application platform and educational toolkit for the Inclusive Economic Engagement Activity (IEEA) is conducted in full confidentiality.

The complete tender documents may be obtained by interested companies upon submitting of a request at the following email address: procurement@kcdf.org every day from 09:00-15:00hrs .

Offers must remain valid **30 days** after the submission date.

Your proposals must be send to email address: procurement@kcdf.org latest by **February 27, 2023 at 16:00hrs**. No late proposals will be accepted.