



Invitation for Expression of interest Individual service consultancy

Assignment:	Midterm review	Date: 31.05.2022
Name of the Project:	Human Rightivism Project	
Funded by:	Embassy of Sweden, Pristina, Kosovo	
Implemented by:	Community Development Fund (CDF)	

1. BACKGROUND

As one of the first initiatives in post-conflict Kosovo, CDF was founded to assist communities in rebuilding lives and improving community-based services in a participatory manner through inclusive processes. During the last decade, CDF has positioned itself as a leading development organization to enhance integration among communities and better coordination between the local and central government institutions.

Embassy of Sweden, represented by Sida, awarded CDF the Project "**Human Rightivism**" from **January 1, 2020, until December 31, 2023**. The project's overall objective is to support local human rights defenders to develop a thematic and long-term collaboration with local CSOs and people of diverse backgrounds regardless of gender, disability, age, ethnicity, class, urban/rural, or socio-economic background. The overall goal of Human Rightivism intervention is to enhance and enable civil society for the Human Rights progress in Kosovo.

2. PURPOSE AND OBJECTIVES OF THE REVIEW

Under the Community Development Fund(CDF)/Human Rightivism project provisions, CDF invites certified eligible individuals to submit their Technical and Financial proposals to provide the following service:

"Mid-term Review/ assess the achievements of the Human Rightivism project funded by Sida and provide detailed recommendations" for the period from January 1, 2020, to December 31, 2021 (2 Years of the project).

CDF will use this review's findings, lessons learned, and recommendations for strategic discussion and decision-making related to existing functions and approaches within the project core implementation and beyond.

3. SCOPE AND METHOD OF WORK

- Desk research as presented in Terms of Reference
- Kick-off meetings, Interviews, consultation with CDF Project Manager and other relevant staff
- Debriefing session with CDF on the main findings
- Preparation of the final report
- Presentation of main results and highlights

4. QUALIFICATION AND PROFESSIONAL REQUIREMENTS

The consultant should demonstrate substantial expertise in the following areas:

- Good knowledge in the area of human rights, civil society, and good governance (over five years);
- Good understanding of the context in the Western Balkans and particularly Kosovo (over five years);
- Good knowledge of civil society development concepts and donor support mechanisms (over five years);
- Excellent and proven experience in monitoring, evaluating, and reviewing programs in the areas mentioned above (over five years);
- Excellent and proven experience in similar assignments (over five years);
- Excellent analytical skills, ability to propose recommendations;
- Perfect coordination, communication, and reporting skills;
- Remarkable in both spoken and written English, Serbian and Albanian.

5. TIMEFRAME

Planned timeframe for desk review, Assessment, interviews with stakeholders, field visits, and focus groups, briefings, and debriefings, and writing of the Report and Presentation of highlights and prominent findings in the Prishtina workshop with partner CSOs and donors are foreseen to be completed within **25 (twenty-five) days**

6. EVALUATION METHOD AND CRITERIA

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as a) responsive/compliant/acceptable; and b) having received the highest score out of the set of weighted technical criteria (70%) and financial criteria (30%).

Only candidates obtaining a minimum of 49 points (70% of the total technical points) would be considered for the financial evaluation.

7. APPLICATION PROCEDURE

Interested individuals may obtain a detailed Term of Reference upon submitting a request at the following email address feride@kcdf.org.

Technical and Financial proposals as in the presented ToR should be sent to the email address: feride@kcdf.org no later than June 14, 2022, at 16:00hrs.

Do note that the submitted Technical Proposal and the Financial proposal will be sent in only as SEPARATE FILES.