



Letter of Invitation

Training of trainers (ToT) within the program for Rehabilitation and Reintegration of returnees in Kosovo.

Issuance Date: October 25, 2021
Submission Closing Date & Time: November 24, 2021 at 16:00pm

Invitation No: CDF-RRPK-RFP-009/2021

Dear Applicants,

Rehabilitation and Reintegration Program in Kosovo lays the groundwork to rehabilitate and reintegrate vulnerable individuals and their families.

The purpose of the planned trainings is to increase capacities of service providers in Kosovo to enable reintegration of individuals focusing on improving their mental health wellbeing, through using holistic approach.

Elaborate training topics can be found in the RFP, therefore Community Development Fund invites all International eligible companies to submit a combined technical and financial proposals for the below-referenced subject.

Training of trainers (ToT) within the program for Rehabilitation and Integration of RFTF in Kosovo

The RFP includes all needed documents-forms and the General Terms and Conditions of Contract which is inserted in the Bid Data Sheet of this RFP.

This RFP is conducted in accordance with the CDF Program and Operational Policies and Procedures on Contracts.

Contract award: Combined Scoring method, using the 70%-30% distribution for technical and financial proposal respectively.

RFP documents can be obtained by interested companies upon submitting of a request at the following email address procurement@kcdf.org every day from 09:00-15:00hrs .

Completed proposals, in accordance with the requirements, specified in the RFP must be submitted to email address procurement@kcdf.org, latest by November 24th, 2021 at 16:00hrs. with the email subject marked: RRPK-RFP-009-2021; Training of trainers (ToT) within the program for Rehabilitation and Reintegration of Returnees in Kosovo.

Do note that the submitted Technical Proposal and the Financial proposal will be sent in only as **SEPARATE FILES** (with the Financial proposal shall be encrypted with different passwords and clearly labeled).

No late proposals will be accepted. Proposal validity period is 60 days from the deadline of Submission of Proposals.